



## **NOTICE OF THE 2024 & 2025 ANNUAL GENERAL MEETING**

### **TO THE MEMBERS OF THE CYTONN UMBRELLA RETIREMENT BENEFITS SCHEME**

(Registered as an Umbrella Retirement Benefits Scheme in Kenya under Retirement Benefits (Umbrella Retirement Benefits Schemes) Regulations, 2017)

**NOTICE IS HEREBY GIVEN** that pursuant to Regulation 33 of the Retirement Benefits (Umbrella Retirement Benefits Schemes) Regulations, 2017 and the Scheme Trust Deed and Rules, an **ANNUAL GENERAL MEETING** of the Scheme Members of the Cytonn Umbrella Retirement Benefits Scheme will be held virtually via Zoom platform on **Friday, 12<sup>th</sup> June 2026** from **9.00 AM to 11.00 AM** to conduct the following business:

#### **AGENDA**

1. **Constitution of the Meeting:** To read the Notice convening the Meeting and record the presence of quorum.

#### **ORDINARY BUSINESS**

2. To confirm the minutes of the Annual General Meeting held on 12<sup>th</sup> July 2024;
3. To receive and consider the Annual Report and Financial Statements for the Cytonn Umbrella Retirement Benefits Scheme for the year ended 31<sup>st</sup> December 2024 and 31<sup>st</sup> December 2025, together with the Fund Manager's, Trustees', Custodian's, Administrator's, Auditor's Report and presentation by the Retirement Benefits Authority, thereon; and
4. Member Information Session
5. To consider any other business.

The registration link to the AGM is <https://shorturl.at/Kegkp>

**By Order of the Board of Trustees**

**22<sup>nd</sup> May 2026**

**NOTES:**

1. Any Scheme Member wishing to attend the virtual meeting should register for the AGM through by or by responding to the <https://shorturl.at/Kegkp> email prompts and SMS prompts that shall be sent from [clientservices@cytonn.com](mailto:clientservices@cytonn.com) and from Cytonn's Short Messaging Service, regarding the registration process or registering through the Zoom link that shall be shared with the email and SMS prompts. In order to complete the registration process, Scheme Members will need to have their ID/Passport Numbers at hand. For assistance, scheme members should dial the following helpline number Cell +254(0) 701 901 200 or WhatsApp +254(0) 742 910 036 for assistance. For assistance, scheme members may dial the following number +254(0) 709 101 200 from 9:00 a.m. to 4:00 p.m. from Monday to Friday.
2. Registration for the AGM opens on **Friday, 22<sup>nd</sup> May 2026** and will close on **Thursday 11<sup>th</sup> June 2026 at 4.00p.m.** Scheme Members will not be able to register after Thursday 11<sup>th</sup> June 2026 at 4.00 p.m.
3. A scheme member entitled to attend and vote at this meeting is entitled to appoint a proxy who need not be a unit holder of the Fund. A Proxy Form is provided with this Notice [here](#). Members who do not intend to attend this meeting are requested to complete and return the Proxy Form to the Registered Office of the Fund Manager at Cysuites Workspaces, Westlands, Church Rd or send the proxy form to [clientservices@cytonn.com](mailto:clientservices@cytonn.com) so as to arrive not later than two (2) business days before the AGM date. It shall be mandatory for the full name, ID number and telephone number of the Proxy to be provided for a successful proxy registration.
4. The registration link to the AGM is <https://shorturl.at/Kegkp>
5. A copy of (i) this Notice; and (ii) the Scheme's Audited Accounts for the year ended 31<sup>st</sup> December 2024 and 31<sup>st</sup> December 2025 shall be published on our company website or alternatively, a printed copy may be obtained from the registered office of the Company, Cysuites Working Spaces, Church road, Westlands P.O. Box 20695- 00200, Nairobi, Kenya.
6. Scheme Members wishing to add items to the Agenda may do so by sending their Agenda items to [clientservices@cytonn.com](mailto:clientservices@cytonn.com).

\*\*\*For the above, a reliable internet connection shall be required.

We thank our Scheme Members for the continued partnership and steadfastness in their investments and look forward to a successful AGM.