



**NOTICE OF THE ANNUAL GENERAL MEETING
TO THE UNIT HOLDERS OF THE CYTONN UNIT TRUST SCHEME**

(Registered as a Unit Trust in Kenya under Section 30 (4) of the Capital Markets Act (Chapter 485A, Laws of Kenya)

NOTICE IS HEREBY GIVEN that pursuant to Regulation 84 of the Capital Markets (Collective Investments Schemes) Regulations 2001, the 3rd **ANNUAL GENERAL MEETING** of the Cytonn Unit Trust Scheme (comprising the Cytonn Money Market Fund, Cytonn Equity Fund, Cytonn Balanced Fund, Cytonn Money Market Fund(USD) and Cytonn Africa Financial Services Fund will be held virtually via video conferencing facility on **Friday 27th May 2022** from **10.30 AM to 12.00 Noon** to conduct the following business:

AGENDA

1. **Constitution of the Meeting:** To read the Notice convening the Meeting, table the proxies and record the presence of quorum.

ORDINARY BUSINESS

2. To confirm the minutes of the Annual General Meeting held on 11th June 2021;
3. To receive, consider and if deemed fit, adopt the Annual Report and Financial Statements for the Cytonn Unit Trust Scheme for the year ended 31st December 2021, together with the Fund Manager's, Trustees, Custody and Auditors Report thereon;
4. To ratify the appointment of Parker Randall Eastern Africa as the Auditors of the Cytonn Unit Trust Scheme for the year ended 2021; and
5. To note that the Auditors, being eligible and having expressed their willingness, will continue in office for the year 2022.

SPECIAL BUSINESS

6. To transact any other business of the Unit Trust Funds of which due notice has been received.

**By Order of the Board
Cytonn Asset Managers Limited
Company Secretary
P.O. Box 20695 – 00200
NAIROBI**

06th May, 2022

NOTES:

1. Pursuant to a special resolution passed by the unit holders at the Annual General Meeting held on 24th September 2020 allowing for virtual meetings, the meeting will be held virtually
2. Any Unitholder wishing to attend the virtual meeting should register for the AGM by dialling *483*506# or through <https://escrowagm.com/cytonn/signup.aspx> and/or responding to the email prompts and SMS prompts that shall be sent from clientservices@cytonn.com and from Cytonn's Short Messaging Service, regarding the registration process. In order to complete the registration process, unitholders will need to have their ID/Passport Numbers at hand. For assistance, unitholders should dial the following helpline number Cell +254(0) 701 901 200 or Tel +254(0) 709 101 366.
3. Registration for the AGM opens on **Saturday, 7th May 2022** and will close on **Wednesday 25th May 2022 at 11.00 a.m.** Unitholders will not be able to register after Wednesday 25th May 2022 at 11.00 a.m.
4. A unit holder entitled to attend and vote at this meeting is entitled to appoint a proxy who need not be a unit holder of the Fund. A Proxy Form is provided with this Notice. Unit holders who do not intend to attend this meeting are requested to complete and return the Proxy Form to the Registered Office of the Fund Manager at 6th Floor, The Chancery, off Valley Road, Nairobi or send the proxy form to clientservices@cytonn.com so as to arrive not later than two (2) business days before the AGM date. It shall be mandatory for the full name, ID number and telephone number of the Proxy to be provided for a successful proxy registration.
5. A registration link to the AGM shall then be sent to the Unitholder or their proxy, 10 days to the AGM and a further reminder seventy two (72) hours to the AGM.
6. A copy of (i) this Notice and the Proxy Form; (ii) the Draft Minutes of the Scheme's 2nd AGM held in 2021; and (iii) the Scheme's Audited Accounts for the year ended 31 December 2021 shall be sent to your email address or alternatively, a printed copy may be obtained from the registered office of the Company, at 6th Floor, The Chancery, off Valley Road, P.O. Box 20695-00200, Nairobi, Kenya. The above may also be viewed on the Cytonn website www.cytonn.com.
7. Unitholders wishing to add items to the Agenda may do so by sending their Agenda items to clientservices@cytonn.com.
8. Unitholders are advised that once they or their Proxies are registered, and for the conduct of the Agenda items at the meeting, the following facilities shall be available on the day of the AGM;
 - a) The ability to ask questions as the meeting progresses through the electronic platform available;
 - b) The ability to vote electronically and view results in a real time manner in order to immediately record the outcome of any Agenda item that may require an online poll.
9. Unit holders willing to join in the AGM on 27th May 2022 will sign in through <https://escrowagm.com/cytonn/login.aspx> using the username and password received during registration.

For the above, a reliable internet connection shall be required.

We thank our Unitholders for the steadfastness in their investments and look forward to a successful AGM.