



PROCEDURES TO PROPOSE ITEMS FOR THE AGENDA OF THE ANNUAL GENERAL MEETING BY SHAREHOLDERS IN ADVANCE

Criteria for Proposing Agenda Items and Announce them to Shareholders in Advance

The proposing shareholder must have held his/her/its shareholding for a minimum of one (1) year period prior to the date of proposing the agenda item.

Details Required from the Proposing Shareholder to propose an Agenda Item

1. Contact Name, Address (both postal and email) and Telephone Number of the shareholder(s) proposing the agenda item supported by a copy of an identification document (whether ID or Passport)
2. Shareholding must not be less than 1-year prior to the date of proposing the agenda item.
3. Objectives of proposed items in order to inform the board whether the items are for approval or for consideration, etc.
4. Details relating to the proposed items, e.g., facts, reasons and main issues to be considered
5. Other information or data that the shareholders deem necessary for the consideration or decision.

Channels for submitting proposed agenda items and process of adoption to the AGM Agenda.

1. The shareholder must propose the agenda item in writing and should forward the same by email to the Company Secretary at (legal@cytonn.com) who shall forward to the Board for consideration for adoption
2. Submission Period is within 48hrs before the AGM.
3. The inclusion to the AGM of the items forwarded shall be at the Board's sole discretion.