

AMARA RIDGE TENANCY APPLICATION FORM

1. PROPERTY DETAILS

Villa Number

Villa Type

PREFERRED MODE OF PAYMENT

Direct Cash Deposit Cheque RTGS Standing Order

LANDLORD'S AGENT

FINANCIAL ADVISOR

Name Cytonn Properties LLP
Address 20695
Town/City Nairobi
Postcode 00200
Email properties@cytonn.com

Name
Address
Town/City
Postcode
Email

2. TENANT DETAILS

A. PERSONAL INFORMATION

Title Mr. Ms. Mrs. Other (specify)
Surname
First name
Middle name
Date of birth Gender: Female Male
ID No / Passport No PIN No
Number of Vehicles Number of Persons to be Residing in the House

B. CONTACT DETAILS

Country of residence Nationality
Email
Postal address Mobile No.
Code Town

Select your preferred mode of contact: Email (free) Post (at a fee)

C. EMPLOYMENT INFORMATION

Employment status: Employed Self Employed Unemployed Retired
Other (please specify)

If employed, please state the information below:

Present occupation
Employer's name Employer's address

If self-employed, please state the business sector in which you operate:

C. REFEREE DETAILS

PLEASE PROVIDE TWO REFERENCES THAT WE CAN CONTACT

1. REFEREE

Name

Mobile Number

Relationship

Place of Work

Work, Tell No

2. REFEREE

Name

Mobile Number

Relationship

Place of Work

Tell No

D. FORMER TENANCY (IF APPLICABLE)

Property Name

Location

Landlord/Agent Name

Mobile No

Email

Reason for vacating former residence:

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E. TENANT'S ADVOCATE (IF APPLICABLE)

If represented, please state the information below:

Name of lawfirm

Physical Address Tell

Email

3. CORPORATE TENANT INFORMATION

A. NATURE OF TENANT

Company Trust Partnership

Other (specify)

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.....

B. TENANT DETAILS

Registered name

Registered address Telephone

Registration No Email

Office building/floor Company PIN No

Select your preferred mode of contact: **Email (free)** **Post (at a fee)**

4. JOINT TENANT DETAILS

A. PERSONAL INFORMATION

Company Trust Partnership

Other (specify)

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B. TENANT DETAILS

Title Mr. Ms. Mrs. Other (specify)

Surname

First name

Middle name

Date of birth Gender: Female Male

ID No / Passport No PIN No

B. CONTACT DETAILS

Country of residence Nationality

Email

Postal address Mobile No.

Code Town

Residential address

Select your preferred mode of contact: **Email (free)** **Post (at a fee)**

5. LANDLORD'S/AGENT BANK ACCOUNT DETAILS

ACCOUNTNAME	ACCOUNTNO.	BANK & BRANCH	CLEARING CODE	SWIFT CODE
Cytonn Properties LLP	0100005767894	Stanbic Bank Kenya Upperhill	N/A	SBICKENX

A. TENANT PAYMENT & BANK INFORMATION (PLEASE PROVIDE YOUR BANK INFORMATION BELOW)

Account name

Account number

Bank & Branch

Clearing code Swift code

6. NEXT OF KIN CONTACT

DETAILS CONTACT PERSON I

Full name

Email

Mobile No. Code

Postal address Town

DETAILS CONTACT PERSON II

Full name

Email

Mobile No. Code

Postal address Town

7. EMAIL INDEMNITY

Would you like to provide us with an email indemnity, to enable us receive and send any communication relating to your tenancy?

Yes No

If yes, please indicate your preferred email address

Signature

DOCUMENTS TO BE PROVIDED FOR INDIVIDUALS

Copy of ID or Passport
Copy of PIN (iTAX) certificate

DOCUMENTS TO BE PROVIDED FOR CORPORATES

Founding Documents:
Companies - Certificate of Incorporation or
Partnership – Certificate of registration
Other legal entities - Constitution or other founding documents

Other Documents:
Copy of IDs of two Directors/Authorized representatives

9. GENERAL TERMS AND CONDITIONS

1. The applicant is aware that this application is made for consideration purposes only. An application does not entitle or oblige the applicant to take a tenancy of the property. This Application is non-binding.
2. The Landlord or its agents reserve the right to negotiate with any party whether they have submitted an application or not.
3. The Applicant acknowledges that the information provided will be used to check the Applicant(s) identity and eligibility as a tenant (including checks with credit reference bureaus where necessary), manage the Applicant's relationship with us and prevent fraud and money laundering.
4. Upon acceptance by the Landlord or its duly authorized agent of this application and presenting the Tenancy Agreement. The Applicant agrees to pay the following:

1 st Month's/Quarter's Rent	<input type="text"/>	<input type="checkbox"/> K.Shs	<input type="checkbox"/> USd
1st Month's/Quarter's Service Charge	<input type="text"/>	<input type="checkbox"/> K.Shs	<input type="checkbox"/> USd
Rent Deposit	<input type="text"/>	<input type="checkbox"/> K.Shs	<input type="checkbox"/> USd
Service Charge Deposit	<input type="text"/>	<input type="checkbox"/> K.Shs	<input type="checkbox"/> USd
Water Deposit	<input type="text"/>	<input type="checkbox"/> K.Shs	<input type="checkbox"/> USd
Electricity Deposit	<input type="text"/>	<input type="checkbox"/> K.Shs	<input type="checkbox"/> USd
Total	<input type="text"/>	<input type="checkbox"/> K.Shs	<input type="checkbox"/> USd
		<input type="checkbox"/>	<input type="checkbox"/>

SIGNED by the Financial Advisor (FA) _____

Date _____

APPROVED by Cytonn Properties _____

Date _____